

- BODY:** General Licensing Committee
- DATE:** 10th October 2011
- SUBJECT:** Officer Authorisations
- REPORT OF:** Kareen Plympton, Licensing Manager
- Ward(s):** All
- Purpose:** To duly authorise Council Licensing Staff as per the attached schedule.
- Contact:** Kareen Plympton, Licensing Manager, Telephone 01323 415937 or internally on extension 5937
E-mail address kareen.plympton@eastbourne.gov.uk
- Recommendations:** To duly authorise the Council Licensing Staff to be carry out their functions as per the attached schedule, with particular reference to the Town Police Clauses Act 1847, and the Local Government (Miscellaneous Provisions) Act 1976

1.0 Overview

- 1.1 In accordance with legislation and statute, the Full Committee is asked to duly authorise Council Licensing Staff as per the schedule at Appendix 1. This is required to enable Officers to carry out the requirements of their role, and failure to correctly authorise could result in a legal challenge, alongside the significant risk and reputation issues for the Authority.
- 1.2 Members will note that Sue Oliver, Environment and Amenities Manager, Kareen Plympton, Licensing Manager, Jay Virgo, Licensing Officer, and Olivia Stapleford, Licensing Officer are already authorised.
- 1.3 Attention is drawn to the Town Police Clauses Act 1847 and Local Government Act 1976 which incorporates requirements pertaining to the hackney carriage and private hire licensing regime, which specifically requires that authorisation is sought and granted which explicitly requires that Officer authorisations are sought, and duly authorised by a properly formed Full Licensing Committee responsible for dealing with such matters.
- 1.4 Following a change in personnel and job roles, authorisation is also sought for:
- Danielle Bryant (Temporary Licensing Officer covering maternity leave of Olivia Stapleford.)
 - Jan Standen (Temporary Licensing Administration Officer covering Secondment.)
 - Christine Allen (Licensing Administration Officer)
 - Janet Blake (Licensing Administration Officer)

Kareen Plympton
Licensing Manager